South Whidbey School District #206

BUS SAFETY REPORT

Student Name	School	Route #	AM ☐ PM ☐	Date

This student has violated the following bus safety rules on _____:
Date of Infraction

☐ Eating/drinking	☐ Out of seat/in aisle	☐ Rude & discourteous
☐ Profanity	☐ Littering/spitting	☐ Harassment
☐ Intimidation	☐ Pushing/tripping	☐ Improper boarding/departing
☐ Excessive noise	☐ Throwing objects	☐ Fighting
☐ Obscene gestures	☐ Tobacco	☐ Body parts outside of bus
☐ Drugs/alcohol	☐ Sparking devices	☐ Dangerous weapons/articles
☐ Vandalism	☐ Laser Pointers	☐ Other: _____

Driver Comments: _____

Name of Parent/Guardian Contacted: _____ ☐ Answering Machine ☐ No Contact Made

Date/Time of Parent Contact: _____ (H) Phone: _____ (W) Phone: _____

Disciplinary Consequences

☐	Step #1	Bus driver discusses behavior with student and contacts parent, assigns seat, etc.
☐	Step #2	School Administrator discusses behavior with student and warns student of consequences of continued misbehavior.
☐	Step #3	Student is removed from all district buses for **one (1) school day.**
☐	Step #4	Student is removed from all district buses for **five (5) school days.**
☐	Step #5	Student is removed from all district buses for **thirty (30) school days.**
☐	Step #6	Student is removed from all district buses for **remainder of school year.**
☐	**Severe Infraction*	**Student is removed from bus pending conference with School Administrator.** Length of suspension will be determined at conference.

***Note: Steps may be skipped if the severity of the infraction dictates such action**

Administrators Comments: _____

STUDENT REMOVED FOR _____ **DAYS - STARTING** _____

Transportation Supervisors Signature Date

Administrators Signature Date

Bus Driver Signature

Parent/Guardian Signature

A parent/guardian signature is required on all safety reports. The report must be returned to the bus driver upon the student's return to the bus.

(See reverse for Bus Rules)

White: School **Yellow:** Transportation **Pink:** Student **Gold:** Driver

(rev. 11/00)