SOUTH WHIDBEY SCHOOL DISTRICT FIELD TRIP PLANNING/APPROVAL FORM

	CHECK ALL THAT APPLY.					
□ Day Field Trip – Princ	ipal approval (Submi	t at least 14 school days	s in advance)			
☐ Animals		-	-			
☐ Remote locations/hiki	ng					
Outdoor Education						
☐ Air Travel						
☐ Motorized Activities						
	Overnight Field Trip	 Principal/Superintender 	nt/Board approval (30 Days Prior)			
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Date submitted:		Teacher(s) requesti	Teacher(s) requesting Field Trip:			
Grade Level of Students Involved:		School:	School:			
Date(s) of Trip:		<u> </u>				
Destination:		Distance:	Distance:			
Address of Destination:						
Time Leaving:		Time Returning:				
Method of Transportatio	n:	How many ne	eded?			
(Request for transportation	n due to the Transpoi	rtation Office at least 10 s	chool days in advance)			
(Request for transportation	n due to the Transpol	rtation Office at least <u>10 s</u>	<u>chool days</u> in advance)			
(Request for transportation Trip Itinerary: (Be specify Date)	n due to the Transpol	rtation Office at least <u>10 s</u> I <mark>pages if necessary.)</mark>	<u>chool days</u> in advance)			
(Request for transportation Trip Itinerary: (Be specification)	n due to the Transporic. Attach additiona	rtation Office at least <u>10 s</u> I <mark>pages if necessary.)</mark>	<u>chool days</u> in advance)			
(Request for transportation Trip Itinerary: (Be specification)	n due to the Transporic. Attach additiona	rtation Office at least 10 s I pages if necessary.) Activity	<u>chool days</u> in advance) Location			
(Request for transportation Trip Itinerary: (Be specification)	n due to the Transporic. Attach additiona	rtation Office at least <u>10 s</u> I <mark>pages if necessary.)</mark>	Location			
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(Request for transportation Trip Itinerary: (Be specificate) Date Please Check That The It	n due to the Transporic. Attach additiona Time Following Are ATTA d relationship to class	Tation Office at least 10 s I pages if necessary.) Activity CHED To This Request groom instruction (include	Location			
Please Check That The Instructional focus and Other Pertinent Inform	ric. Attach additiona Time Tollowing Are ATTA d relationship to class nation (brochures, etc.)	CHED To This Request sroom instruction (include s.)	Location Location			
Please Check That The Instructional focus and Other Pertinent Inform	Time Following Are ATTA d relationship to class nation (brochures, etc.)	CHED To This Request croom instruction (include characters)	Location Location * standards that will be addressed). this trip related to your program?			
Please Check That The I Instructional focus and Other Pertinent Inform *Field trips are meant to enhance.	Following Are ATTA d relationship to class nation (brochures, etc. arce and reinforce the etc # of class of chaperones ne	CHED To This Request croom instruction (include characters) ducational process. How is thaperones needed:	Location Location * standards that will be addressed). this trip related to your program?			
Please Check That The Instructional focus and Other Pertinent Inform *Field trips are meant to enhance to the Student/chaperone ratio. Any special qualification	Following Are ATTA d relationship to class nation (brochures, etc. ance and reinforce the etc # of class of chaperones netions information)	CHED To This Request croom instruction (include characters) ducational process. How is thaperones needed:	Location Location * standards that will be addressed). this trip related to your program? No:			

Food Provided – How?		_	
Are sack lunches required?	How many?		
Housing needed? Yes(If yes, please attach details)	No		
Will fundraising be needed? (If yes, attach a fundraising plan)	Yes No		
Funding per student by:	Student \$		
	Parent \$		
	District/School \$	Budget Code:	
	Other \$		
Will a substitute be required	?	Budget Code:	
Date Submitted:	Name:		
Reviewed field trip plan with	principal on:		
The following is needed:			
Dualinaina ny administrativa	managal manaksadı		
Preliminary administrative a	pprovai received:		
Date Approved:	Principal's Signatu	re:	
Submit to Superintendent or S	chool Board for approval? Ye	es No	
Superintendent Approval:		Date:	
School Board Approval:		Date:	